

BLACKMOOR POA
CLUBHOUSE RESERVATION RULES

The use of the meeting room and kitchen facilities of the Clubhouse is by reservation only and on a first-come, first-served basis. Please contact the management office regarding rental. These facilities are available for rental by Blackmoor owners or long-term lessees according to the following guidelines.

- (a) The clubhouse is a smoke-free facility.
- (b) This agreement does not include use of the pool.
- (c) NO pets allowed.
- (d) The Blackmoor POA reserves the right to reject any application.
- (e) A **non-refundable** fee of \$75 is required upon approval of application. A **refundable** fee of \$150 is required one week before the scheduled event. The fee will be returned upon a satisfactory inspection of premises for damages and cleaning. If premises are found to be in disrepair, or if a professional cleaning service is required, your fee will not be refunded.
- (f) The owner/lessee making reservations assumes all responsibility for repair or replacement, to the committee's satisfaction, of any furniture, accessories, fixtures, equipment, or property that is damaged, broken or missing, that exceeds the \$150 fee.
- (g) Use of the clubhouse must be concluded by midnight and the key returned by 6 pm the following day. Before leaving premises, restroom must be cleaned and doors locked. Other cleanup must be completed prior to returning the key.
- (h) No unusual or excessive noise that would disturb nearby property owners is allowed.
- (i) Owner/Lessee must be present for the duration of the rental function and is responsible for the conduct of those present.
- (j) Absolutely no decorations, signs, posters, etc., may be taped, stapled, glued, nailed or tacked into any part of the clubhouse.
- (k) Clubhouse rental does not give owner/lessee exclusive use of outdoor facilities.
- (l) Person reserving the clubhouse must supply all utensils, dishes, cleaning supplies, garbage bags, etc. Absolutely no glass containers allowed.

I HAVE READ AND AGREE TO ABIDE BY THE RULES OUTLINED ABOVE. I WOULD LIKE TO RENT THE CLUBHOUSE FOR (DATE) _____ from _____ until _____ (time).

Owner/Lessee Name

Address & Lot #

Telephone

Email

Owner/Lessee Signature

Date